

ACCREDITATION

December 6, 2022
MEETING MINUTES

PURPOSE: ISER Team Leads Meeting
LOCATION: <https://fhda-edu.zoom.us/j/83684499328?from=addon>
TIME: 1:00 PM – 2:00 PM

ITEM	TOPICS	DISCUSSION/NOTES
1.	Agenda	<ul style="list-style-type: none"> • Check in <ul style="list-style-type: none"> ○ Winter quarter timeline ○ Crosswalk ○ Timeline ○ Large Group Team meeting: December 13th
2.	Winter Quarter Transition	<ul style="list-style-type: none"> • Individual Standard Team Lead meetings will be scheduled in January to handoff the standard crosswalk and evidence to the Lead Writer. The purpose of the transition meetings are to: <ul style="list-style-type: none"> ○ Finalize evidence for the Standard Area ○ Meet with Lead Writer for hand-off ○ Identify outstanding evidence items in progress

		<ul style="list-style-type: none"> • There will be a final Team Leads meeting in January to identify 2-3 QFE action projects. These projects will align with the 13-55 implementation plans.
3.	Crosswalk Review	<ul style="list-style-type: none"> • Each Standard Team will be given 10 minutes to report on project progress and respond to the following prompts: <ul style="list-style-type: none"> ○ Status on crosswalk? ○ Are you on task for completion by Dec 23rd? (Yes or No) ○ Are there standard statements that will be incomplete after Dec 23rd? (If so, which ones?) ○ How else can we support? • Standard I <ul style="list-style-type: none"> ○ Waiting for SLO update from Foothill Inquires for Standard I.A. ○ No standard statements are incomplete for Standard I.B. ○ Marketing will complete Standard I.C • Standard II <ul style="list-style-type: none"> ○ SLO standard statements will be incomplete (standard II.A). ○ Waiting for learning support services (tutoring & student services) evidence for Standard II.B. ○ Standard II.C. working to gather evidence • Standard III <ul style="list-style-type: none"> ○ All standard statements will be completed by the deadline • Standard 4 <ul style="list-style-type: none"> ○ All standard statements will be completed by the deadline